

KENTUCKY BOARD OF CERTIFICATION OF ALCOHOL & DRUG COUNSELORS
REGULAR BOARD MEETING MINUTES
September 6, 2013

A regular meeting of the Kentucky Board of Certification of Alcohol and Drug Counselors was conducted on Friday, September 6, 2013 at the Office of Occupations and Professions 911 Leawood Drive, Frankfort, Kentucky 40601

Members Present

Terry Reams, Board Chair
Todd Trumbore, Vice Chair
Kenneth Hemphill
Ted Godlaski

Occupations and Professions

Lindsey Lane, Board Administrator
Matt Osborne, Executive Director

Members Absent

Tanya Fogle
Patrick Whelan
Geoffrey Wilson

Others in Attendance

Brian Judy- Board Counsel
Mac Bell - Board Investigator
Emily Parento - Office of Health Policy
Carla Crane - Office of Health Policy

Mr. Reams called the meeting to order at 10:11 a.m.

Minutes

Mr. Godlaski made a motion to accept the August 2, 2013 amended minutes. Mr. Hemphill seconded the motion. Motion carried.

Financial Statement

The Board reviewed and discussed the Financial report. Mr. Trumbore made a motion to accept the financial statement as submitted. Mr. Godlaski seconded the motion. Motion carried.

O&P Update

The Board received a visit from Emily Parento, Executive Director of the Office of Health Policy and Carla Crane, Policy Advisor with the Office of Health Policy in regards to the data that was given during the Deloitte conference call over healthcare workforce in the state of Kentucky. Ms. Parento discussed the growing need for CADC's as substance abuse is growing in the state. In order to provide more accurate data to the Cabinet for Health and Family Services the Board will need to look at collecting more specific data such as the county that they practice. There will be some regulation changes that will need to be made in order to gather the information that the cabinet is looking for.

The rest of the O&P report included an update on the database conversion, informing members that COT has been meeting with Administrators over each Board and what will be needed for online renewal. O&P is also in the process of offering wireless internet that will be available on laptops and tablets for all members in conference rooms.

The Board reviewed a handout regarding the Kentucky Open Records and Open Meetings Act. In August several Board members from various Boards and the O&P staff took a training course on Open Records and Open Meetings with the Attorney Generals Office.

The Board discussed the IC&RC Fall 2013 Meeting that will be held in Charlotte, NC. Mr. Trumbore expressed interest in serving as the Boards delegate for the state of Kentucky. Mr. Godlaski made a motion to send Mr. Trumbore to the Conference as Kentucky's Delegate. Mr. Hemphill seconded that motion. Motion carried.

Old Business

The Board discussed the Administrative regulations, **201 KAR 35:050 Curriculum of Study** for consideration for the board to accept the changes of the 12 core functions, **201 KAR 35:070 Supervision and Work experience**. Mr. Judy, recommended that the Board move forward with the draft regulations that had been emailed by Ms. Lockett. Under 201 KAR 35:050 Mr. Godlaski made a motion to include TAP 21. Mr. Trumbore seconded that motion. Motion carried. Mr. Judy explained the Board could continue to review these and send any revisions to him as there were several members missing. Mr. Judy requested the Board to have all revisions in by October meeting.

New Business

The Board discussed the possibility of a situation occurring over a former licensee that may be involved in unauthorized practice.

Mr. Godlaski also brought up a situation the Board has run into where a licensee performs Clinical Supervision but does not sign off on the work done by the Supervisee. In the future the Board may request signed affidavits from the Supervisor and Supervisee.

The Board discussed the IC&RC fall conference. Mr. Trumbore stated that he would attend on behalf of the Kentucky Board of Certification of Alcohol and Drug Counselors Delegate. Mr. Hemphill made a motion for Mr. Trumbore to attend the IC&RC Fall conference to represent the CADC board as Delegate and to reimburse Mr. Trumbore for all expenses to the IC&RC Fall conference. Mr. Godlaski seconded the motion. Motion carried.

Complaint Committee/Board Counsel Report

Complaint #1004 - Cabinet for Health and Family Services has sent the final order in this case. The committee recommended a one year suspension plus the completion of a Board approved Ethics course with a minimum of six hours, and no less than twelve hours of a Board approved course in Supervision. The licensee will be prevented from regaining licensure status until these requirements are met.

Complaint #1208 - Ongoing

Complaint #1303 - Ongoing

Application Review

Mr. Hemphill made a motion to accept the Applications recommendation as specified below.

- Ashley N. Bidwell - Approved
- Richard Burchfield - Approved
- Macie Caudill - Deferred
- Phillip A. Caudill - Deferred
- Larry Dehart - Approved
- Georgia Douglas - Approved
- Cindy K. Gilbert - Deferred
- Henry Lucas - Approved
- Ronald Parris - Approved
- Virginia C Schrooten - Approved
- Clayton Swindall - Deferred
- James Taylor - Approved
- Anne Chambers Markey - Approved

Mr. Godlaski seconded the motion. Motion carried.

Mr. Trumbore abstained from voting on Larry Dehart, Cindy Gilbert, and James Taylor

Continuing Education

Mr. Hemphill made a motion to accept the Continuing Education Applications as specified below.

- Baptist Health Paducah - 7th Annual Addiction & compulsive behaviors symposium - Approved for 6.0 hrs
- Blair Consulting Group - Substance abuse professional services - Approved for 14.0 hours
- Interactive CE Training - Introduction to emotionally focused couple therapy - Approved for 3.0 hours
- Interactive CE Training - Introduction to emotionally focused family therapy - Approved for 3.0 hours
- RiverValley Behavioral Health - QMHP Designation course - Approved for 3.0 hours
- RiverValley Behavioral Health - Techniques, Tips & Strategies to enhance counseling - Approved for 3.0 hours
- RiverValley Behavioral Health - Evidence - Based practices for treating substance abusers - Approved for 3.0 hours
- Seven Co. Services, Inc. - Living in Balance - Approved for 12.0 hours
- The Ridge Behavioral Health system - Approved for 4.0 hours
- Transition, Inc. - Correctable thinking, 12 step and MI: Allies or Adversaries - Approved for 6.0 hours

Mr. Trumbore seconded the motion. Motion carried.

Reciprocity Application Review

Mr. Godlaski made a motion to accept the Reciprocity Applications as specified below.

- Amanda Markle - Approved

- Joshua Przybyla - Approved
- Lindsey Shackelford - Approved

Mr. Trumbore seconded the motion. Motion carried.

Audit Renewal Review

Mr. Godlaski made a motion to accept the Audit Application as specified below.

- Carrie Fraser- Approved
- Cheryl P. Shook - Approved

Mr. Hemphill seconded the motion. Motion carried.

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Reinstatement Application Review

No Reinstatements

Travel

Mr. Trumbore made a motion to approve payment of travel and per diem expenses for eligible members.

Mr. Hemphill seconded the motion. Motion carried.

Next Meeting

Complaint Committee - October 4, 2013 @ 9:30 a.m.

Regular Board Meeting - October 4, 2013 @ 10:00 a.m.

Mr. Trumbore made a motion to adjourn. Mr. Godlaski seconded the motion. Motion carried.

The meeting adjourned at 12:36 p.m.

Kentucky Board of Certification of Alcohol and Drug Counselors

Terry Reams, Board Chair

Minutes prepared by Lindsey Lane, Board Administrator